



Town of Groton - Public Works

Meeting Minutes

Permanent School Building Committee

134 Groton Long Point Rd
Groton, CT 06340-4394
Public Works
Administration
(860) 448-4083

**Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro,
Robert Morrison, David Russell, and John Webster.**

Thursday, December 4, 2008

7:00 PM

Town Hall Annex - Community Room 1

Regular Meeting

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Richard Monteiro, David Russell and John Webster

Members Absent: Robert J. Austin-LaFrance, Gordon Lange and Robert Morrison

Staff: Rick Norris, Project Manager - School Construction, Wes Greenleaf, Director of School Buildings and Grounds, GPS and Colleen Quattromani, Recorder.

Gilbane Building Company: Peter Manning, Project Executive.

JCJ Architecture: Jeff Beatrice, Associate.

Also present: Mark Oefinger, Town Manager and Beverly Washington, BOE Chairperson.

The meeting was called to order at 7:06 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) November 12, 2008

A motion was made by Mr. Russell and seconded by Mr. Monteiro to accept the meeting minutes of November 12, 2008 as written. The motion passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

None.

(b) Fitch High School Addition and Renovation Project Update

Mr. Norris gave an update on the Fitch High School project. The gas installation for the science labs has begun. Installation is complete in the third story and is available for use. Piping into the first story lab has begun.

Discussion moved onto the greenhouse. Mr. Norris has estimates and is awaiting concurrence from the PSBC to move forward with the project. Mr. Beatrice of JCJ told the Committee that BOE issues with the greenhouse design have been resolved and JCJ has complete plans for the greenhouse. The PSBC had a consensus to move forward with the greenhouse project. Contractors can now be scheduled. Work on the exterior of the building can be done while students are in session while internal work will be done on weekends or school breaks.

The hot water distribution issue was discussed. The issue has not had the highest priority with the budget constraints but Mr. Greenleaf said the principal and the teachers feel the hot water needs to be addressed.

In an update on Technology Mr. Norris said that all the materials are on hand and the installer is scheduled for next Wednesday to finish installing the remaining projectors. The installation should be complete in three days.

The Robotics/Mechanical rooms have been turned over to GPS. One piece of equipment, a saw, has been ordered and will be the final piece of the FF&E package. The alternate parking lot is complete and the principal said that traffic flow during the Thanksgiving game was ok. Handicap access to Fitch is still under discussion.

In updates on project closeout Mr. Norris told the Committee that he would be walking the Fitch site with the Town Planner for the project for the final Certificate of Site Plan Compliance. The restoration of the Merritt lot will be finished in the spring. DPW will maintain a berm over the winter to keep the soil in place.

Mr. Norris reviewed the financial status of the Fitch project with the Committee. Mr. Beatrice read a letter from Mr. Smolley, Principal, JCJ to Mr. Wedge of the State Bureau of Schools clarifying the phases of the Fitch High School project.

Mr. Manning delivered his CM report for the Fitch High School project. Contractors have been returning to complete punchlist items. A dock leveler will be installed next week. The flooring on the ramp between "Main Street" and the old section of Fitch was laid this week. The contractor for the doors is working to resolve their open work orders. Gilbane is working toward a close out of the Fitch project.

Mr. Greenleaf reviewed his punchlist items with the PSBC. Among his concerns are window leaks, masonry leaks and an outstanding report on the lightning issue. Mr. Norris told the PSBC that the complete lightning report is due the end of January. Mr. Greenleaf said that language for the Special Legislation related to TS&E at Fitch.

(c) Catherine Kolnaski Magnet School and Northeast Academy Elementary

The final CO's for Catherine Kolnaski Magnet School and Northeast Academy Elementary School are ready. Mr. Norris has written a letter of notice to the Town Building Inspector. Mr. Norris is walking both elementary sites with the Town Planner on Friday to review outstanding items for the Certificate of Site Plan Compliance. The group reviewed the budgets for the elementary school projects and discussed project closeout.

Mr. Greenleaf reviewed punchlist items for the elementary schools. Included are some electrical problems with the doors, surveillance cameras needed for the front doors and trees which will need to be replaced in the spring.

5. RECEIPT OF SUBCOMMITTEE REPORTS

a) School Building Phase II Committee

Mr. Webster told the PSBC that the focus of the Phase II Committee is middle schools, most likely two middle schools. The Committee is considering whether to build new or modify existing schools. Cutler Middle School is being studied to see if it can be expanded or replaced. Options for a new middle school sites include the sites next to the Catherine Kolnaski Magnet school or renovating and enlarging the West Side Middle School.

6. NEW BUSINESS

None.

7. OTHER BUSINESS

The Town Clerk sent a message that under the new Charter 8.1.4 the PSBC is required to elect a chairperson, vice-chairperson and secretary annually at the first meeting in January of at the first

meeting with a quorum. Chairman DeMatto asked that interested parties contact him and the election will be added to the January 15, 2009 PSBC agenda.

8. ADJOURNMENT

The meeting was adjourned at 8:45 PM.